School District #60

(Peace River North)

School Trustee Nomination Package

2026 General Local Election

Electoral Area 5

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School District 60 trustee Candidates Guide

British Columbia School Trustee Candidates Guide

Introduction

Thank you for your interest in the 2026 School District #60 (Peace River North) School Trustee Election. Under the *School Act*, School District #60 is conducting the 2026 School Trustee Election for all five Trustee Electoral Areas as part of British Columbia's General Local Election on October 17, 2026.

This Nomination Package provides essential information for individuals seeking election as a School Trustee for School District 60 (Peace River North) in the 2026 Local General Election. It outlines the nomination process, key dates, legislative requirements, campaign financing rules, and expectations for candidates and their representatives.

All candidates are responsible for ensuring they understand and comply with the Local Government Act, the School Act, and the Local Elections Campaign Financing Act (LECFA). This package summarizes key requirements; however, candidates must refer to official provincial legislation for complete details.

Nomination Period

Completed nomination documents will be accepted by the Chief Election Officer between:
9:00 AM, Tuesday, September 1, 2026, and 4:00 PM, Friday, September 11, 2026
Documents may be submitted in person (recommended), or by mail, fax, or email.

- Mailed submissions must be *received* before the nomination deadline. Postmarks cannot be accepted as proof of on-time submission.
- Faxed or emailed submissions must be followed by delivery of the original documents. Originals must be received by 4:00 PM (local time) on Friday, September 18, 2026, or the nomination will be considered withdrawn.

Important: Form CS2 includes a solemn declaration that must be made before a Chief Election Officer or a Commissioner for Taking Affidavits for British Columbia (e.g., a Notary Public).

Candidate Representatives

Candidates may appoint:

One Official Agent — authorized to act on behalf of the candidate from the time of appointment until the final determination of the election.

One Scrutineer per voting place — permitted to observe voting procedures and the counting of ballots after the close of voting.

Appointment forms are included in the nomination package.

Additional scrutineer appointment forms may be reproduced and submitted to the Chief Election Officer at any time after nomination documents have been filed.

Campaign Financing and Advertising

Campaign financing and advertising are regulated by the *Local Elections Campaign Financing Act* and overseen by Elections BC. Every candidate must have a Financial Agent, who may be the candidate themselves. All campaign contributions and expenses must be recorded, and candidates must follow spending limits and advertising rules throughout the campaign period. Financial disclosure statements must be submitted to Elections BC by the required deadline. Failure to comply may result in penalties or disqualification.

More information, including required forms and guidance, is available on the Elections BC website.

https://elections.bc.ca/docs/lecfa/guide-to-local-elections-campaign-financing-in-bc-for-candidates-and-their-financial-agents.pdf

List of Electors

Candidates may request access to the List of Electors for campaign purposes. This information may only be used for election-related activities and must be handled in accordance with privacy legislation. Candidates are responsible for protecting the personal information contained in the list.

Voting Locations, Days & Hours

Once the nomination period has closed and candidates have been officially declared, voting opportunities including advance voting days, general voting day, and any special voting opportunities that may be established.

The Chief Election Officer will publish the official list of voting locations, dates, and hours. Candidates and their representatives must follow these details exactly and must not campaign at or near voting places.

Attendance at Voting Locations and Counting Proceedings

Candidates and their appointed scrutineers may attend voting places during voting hours, as well as the close of voting and the counting of ballots. They may also attend recounts if one is held. All individuals attending in these roles must follow the direction of the Chief Election Officer and must not disrupt the voting or counting process.

Elector Organizations

Candidates may be endorsed by an Elector Organization with the candidate's written consent.
Elector Organizations must complete the required Elector Organization Endorsement Documents and submit them to the Chief Election Officer by the close of the nomination period (4:00 PM on Friday, September 11, 2026). Endorsement forms and additional information are available from Elections BC.

Election Offences

Election offences include activities such as offering inducements to vote, intimidating voters, interfering with ballots, campaigning at voting places, providing false information on nomination documents, or failing to file required financial disclosures. These offences are outlined in the *Local Government Act* and the *Local Elections Campaign Financing Act*. Penalties may include fines, disqualification, or other consequences.

More Information

For additional details about the 2026 School Trustee Election, please visit the School District 60 (Peace River North) website or contact the election office.

School District 60 – Peace River North
10112 105 Avenue
Fort St. John, BC V1J 4S4
Website: www.prn.bc.ca
Phone: 250-262-6006
Email: llivingstone@prn.bc.ca

Nomination Package Checklist

Thank you for your interest in running as a School Trustee for School District #60 (Peace River North), please review the following checklist when completing your Candidate Nomination Package.

Submitting your Application

Return completed forms to the School District 60 Chief Election Officer during the Nomination Period:

In Person: Between 7:30 am – 4:00 pm weekdays
10112 105 Ave, Fort St John, BC

By Mail: School District #60
Attn: Londa Livingstone, CEO
10112 105 Ave
Fort St John, BC V1J 4S4

By Email: l

****Forms must be received by 4:00 PM on Friday, September 11, 2026****

2026 General Local Election – Key Dates Calendar

(School District #60 – Peace River North)

Date	Events
July 20, 2026	Pre-campaign period begins
September 1, 2026 9:00 AM	Nomination period opens
September 11, 2026 4:00 PM	Nomination period closes; Candidates officially declared
September 1 – 15, 2026	Challenge period for nominations
September 18, 2026 4:00 PM	Candidate withdrawal deadline Candidate endorsement withdrawal deadline
September 19, 2026	Campaign period begins
Advance Voting Opportunities	Dates to be set by School District #60 and published in official notices
October 17, 2026 8:00 AM–8:00 PM	GENERAL VOTING DAY
October 21, 2026 4:00 PM	Deadline to post Official Election Results
November 2, 2026	Trustee Oath of Office
January 15, 2027	Disclosure statement filing deadline
February 15, 2027	Late filing deadline for disclosure statements

School District 60 (Peace River North)

2026 General Local Elections

Nomination Review Checklist

Date: _____, 2026

Time: _____ a.m./p.m. **Electoral Area :** _____

Candidate Name: _____

Identification Verification:

☐ Two pieces of identification have been provided, with at least one containing a signature.

Nominators:

☐ Nominator 1 – Name, residential address and signature complete

☐ Nominator 1 – Name, residential address and signature complete

☐ Nominators are qualified electors for the Trustee Electoral Area

☐ Nominator declaration completed / signed

Elector Organization Endorsement (if applicable): _____

Eligibility Confirmation:

☐ The candidate 's solemn declaration of eligibility has been completed

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Required Forms

All required forms must be complete, signed, and witnessed where applicable. The CEO or Deputy CEO must witness signatures as required.

- ☐ **C2 (CS2) – Nomination Document**
- ☐ **Declaration of Candidate** (signature witnessed)
- ☐ **Statement of Disclosure** (Financial Disclosure Act)
- ☐ **C3 (CS3) – Other Information Provided by Candidate**
- ☐ **C7 – Candidate Information Release Authorization**

Optional Forms (May Be Received)

These forms must be complete and signed where required. The CEO/DCEO must acknowledge receipt.

☐ **C4 (CS4) – Appointment of Candidate Financial Agent**
(If not submitted, the candidate is deemed to be their own financial agent.)

☐ **C5 (CS5) – Appointment of Candidate Official Agent**
(If not submitted, no Official Agent has been appointed.)

☐ **C6 (CS6) – Appointment of Candidate Scrutineer**
(A copy must be provided to the scrutineer for use at voting places.)

☐ **Form 7-7 – Canvasser Authorization Form**

☐ **Form 8-5 – Election Sign Bylaw Restrictions Acknowledgement**

Reminders to Candidates

Advertising

☐ Signs must not be placed within 100 metres of a voting place (*Local Government Act*, s. 163(4)).

☐ All advertising must include sponsorship information (*LECFA*, s. 44).

☐ Restrictions apply to advertising on General Voting Day (*LECFA*, s. 45).

☐ All campaign signs must be removed by **Tuesday, October 20, 2026**.

Election Office Use Only

Initials & Date	Tasks
	Declared Candidate Contact Information updated and posted to website
	Sent to Elections BC: C2 (page 3 only), C3, C4 (if applicable)
	Nomination Documents redacted (C2) and uploaded to website
	Notice of Election by Voting updated
	Ballot Information Sheet updated

SCHOOL DISTRICT #60 (Peace River North)

CANDIDATE INFORMATION RELEASE AUTHORIZATION

Your nomination documents are available to the public to view as soon as they are submitted. Consent provided with this form allows the regional district to provide additional information, as appearing below, to the public and / or media. **All fields are optional.**

The information you choose to share will be posted on websites operated by CivicInfo BC. This is the primary source through which the media (television, newspapers, radio, and online sources), the public, provincial ministries, researchers, and others are able to obtain province-wide local election information.

I, _____
(please print name of person nominated)

having submitted nomination documents for election to the office of _____, hereby give my consent to share the following information. This information may be shared by email, posting on a website, phone, or by any other means of electronic communication.

Address:	
Primary Phone:	**Alternate Phone:**
Email:	
Website:	**Instagram:**
Twitter:	**Facebook:**

Gender (Self-identified):

☐ Female ☐ Male ☐ Non-binary ☐ Other / Undisclosed

Previous Elected Experience (Check one):

☐ Incumbent. Served as a Trustee between 2022 and 2026.

☐ Served as a Trustee prior to 2022, but not during the past term.

☐ No experience as a Trustee, but has been elected to office elsewhere (local, provincial, or federal).

☐ None.

_____
(Signature of Candidate)

If you have questions about the information collected being on this from, please contact CivicInfo BC at elections@civicinfo.bc.ca, 250-383-4898.

Canvasser Authorization Form

PLEASE PRINT IN BLOCK LETTERS

NOTICE TO BUILDING OWNERS AND PROPERTY MANAGERS:

Please be advised, under section 160.1 of the *Local Government Act*, authorized canvassers are entitled to access multi-residential buildings in the applicable jurisdiction (e.g., municipality, regional district electoral area, school district, specified parks board, local community commission area or Islands Trust local trust area) **between the hours of 9:00 a.m. to 9:00 p.m. local time during the campaign period** (from the 28th day before general voting day until general voting day).

A canvasser may be a candidate or an individual authorized in writing by a candidate in order to canvass voters and distribute candidate information on the candidate's behalf.

At the request of a resident or individual acting on behalf of a multiple residence building, a canvasser entering a residential property must produce:

- government issued photo identification and proof of candidacy; or,
- written authorization to canvass on behalf of a candidate.

PART A

ACCEPTANCE OF CANVASSER APPOINTMENT

FULL NAME OF CANVASSER	
SIGNATURE OF CANVASSER	DATE: (YYYY/MM/DD)

PART B

CANDIDATE AUTHORIZATION

I HEREBY AUTHORIZE THE ABOVE-NAMED INDIVIDUAL TO CANVASS ON BEHALF OF MY CAMPAIGN AS A CANDIDATE FOR THE FOLLOWING JURISDICTION:

FULL NAME OF CANDIDATE	
NAME OF JURISDICTION IN WHICH THE CANDIDATE IS SEEKING ELECTION (E.G., MUNICIPALITY, ELECTORAL AREA, BOARD OF EDUCATION)	
SIGNATURE OF CANDIDATE	DATE: (YYYY/MM/DD)

KEEP A COPY FOR YOUR RECORDS

School District 60 (Peace River North)

2026 GENERAL LOCAL ELECTIONS

ELECTION SIGN RESTRICTIONS

Candidates, their representatives, or their elector organization may place election signage in the JURISDICTION in accordance with Peace River Regional District Bylaw No. 2480 (Sign Regulation Bylaw) and any applicable municipal sign bylaws for the community in which the sign is placed (City of Fort St. John, District of Taylor, District of Hudson's Hope).

I, the undersigned, acknowledge the following:

1) TERMS AND CONDITIONS FOR PLACEMENT OF ELECTION SIGNAGE:

"Election signage" includes any and all promotional materials advertising a candidate or a political party in a federal, provincial, or local government election or position on an issue in an assent vote.

2) TERMS AND CONDITIONS FOR PLACEMENT OF ELECTION SIGNAGE:

- Election signage may not be placed before 12:01 a.m. on Saturday, September 12, 2026 (the first day of the nomination period).
- All signage must be removed no later than 11:59 p.m. on Wednesday, October 21, 2026 (five days after General Voting Day).
- Locations in which signage may be placed (i.e. private property or public property)
    - Private property with the express permission of the owner or occupant.
    - Designated public areas where signage is permitted under the applicable municipal or regional sign bylaw.
- Location in which signage may not be placed
    - On public property where prohibited by local bylaws (including boulevards, medians, utility poles, traffic islands, and municipal infrastructure).
    - On school district property, including school grounds, fences, buildings, parking lots, and SD60 vehicles.
    - On PRRD, municipal, or provincial road rights-of-way where signage is not expressly permitted.
    - Within 100 metres of a voting place on any voting day (advance or general).
- Sizes of the signage
    - Maximum sign size on private property: 3.0 m^2 (32 ft^2) unless the local municipal bylaw permits otherwise.
    - Maximum sign size on permitted public locations: 1.0 m^2 (10.7 ft^2) unless otherwise stated in the applicable bylaw.

- Limits as to the number of signage that may be placed at the same location.
- No more than one sign per candidate per location on public property where signage is permitted.
- No clustering of multiple signs in a manner that creates a hazard or visual obstruction.
- Elections signage shall not:
    - be unsightly, dilapidated, structurally unsafe, illuminated, a traffic distraction or interfere with the safety of vehicles, cyclists or pedestrians;
    - be attached or affixed to parked vehicles or trailers;
    - visually obstruct, simulate, or detract from any traffic control signs;
    - be attached to vegetation, municipal structures or property or newspaper boxes; and
    - be located within 100 metres of a voting place on voting days.
- Election signage may be removed for cause if considered by the CEO as not meeting the requirements of this acknowledgment or ELECTION BYLAW.

By signing, I confirm that I am the Candidate or Official Agent as noted, and that I agree to and will abide by the requirements listed above and that I will ensure that the campaign for the Candidate will abide by the same.

Candidate Name:_____

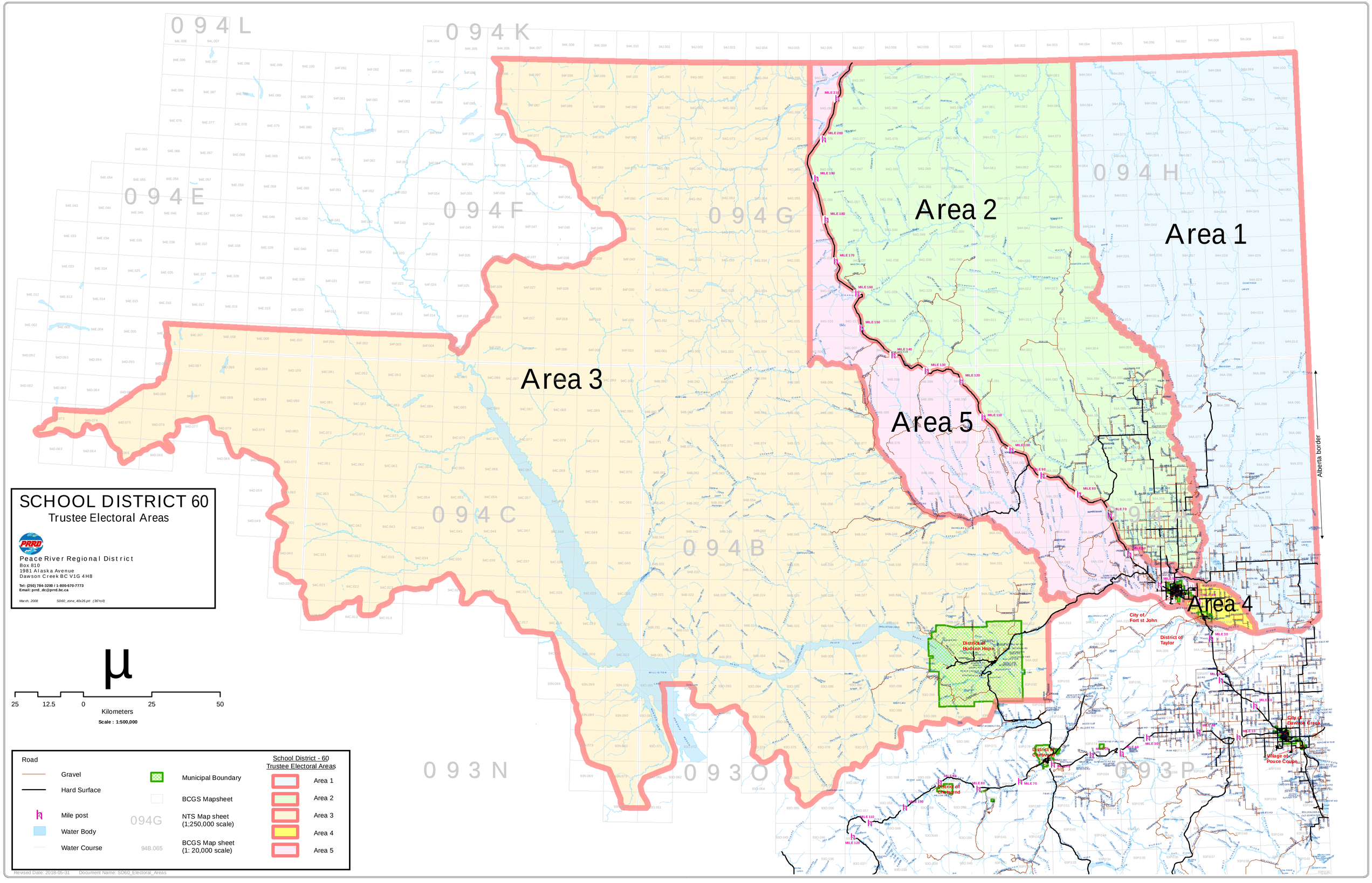
Official Agent Name (if applicable): _____

Candidate/Agent Signature _____

Declared before me at _____, BC

_____
Chief Election Officer or
Deputy Chief Election Officer

this _____ day of _____, ____.



SCHOOL DISTRICT 60
Trustee Electoral Areas
Peace River Regional District
Box 810
1981 Alaska Avenue
Dawson Creek BC V1G 4H8
Tel: (250) 784-3200 / 1-800-670-7773
Email: prrd_dc@prrd.bc.ca
March, 2008
SD60_zone_40x26.prt (36'rol)
Area 1
Area 2
Area 3
Area 4
Area 5
094L
094K
094E
094F
094G
094H
094C
094B
093N
093O
093P
Alberta border
City of Fort st John
District of Taylor
District of Hudson Hope
City of Dawson Creek
Village of Pouce Coupe
District of Chetwynd
25
12.5
0
25
50
Kilometers
Scale : 1:500,000
Road
Gravel
Hard Surface
Mile post
Water Body
Water Course
Municipal Boundary
BCGS Mapsheet
094G
NTS Map sheet (1;250,000 scale)
94B.065
BCGS Map sheet (1: 20,000 scale)
School District - 60 Trustee Electoral Areas
Area 1
Area 2
Area 3
Area 4
Area 5
Revised Date: 2018-05-31
Document Name: SD60_Electoral_Areas

SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)

Board of Trustees Meetings 2026-2027

DATE	MEETINGS	START TIME
August 24 *(Tentative)*	*Regular (Public) Board Meeting*	*5:30 p.m.*
	In-Camera Board Meeting	Following Regular Mtg.
September 21	*Regular (Public) Board Meeting*	*5:30 p.m.*
	In-Camera Board Meeting	Following Regular Mtg.
October 5	Trustee Meetings (closed)	1:00 p.m.
Hudson's Hope	*Regular (Public) Committee of the Whole Meeting*	*2:30 p.m.*
October 19	*Regular (Public) Board Meeting*	*5:30 p.m.*
	In-Camera Board Meeting	Following Regular Mtg.
November 2	Trustee Meetings (closed)	1:00 p.m.
	Trustee Oath of Office	
(Bert Ambrose Elementary)	*Regular (Public) Committee of the Whole Meeting*	*2:30 p.m.*
November 16	*Regular (Public) Board Meeting*	*5:30 p.m.*
	In-Camera Board Meeting	Following Regular Mtg.
December 7	Trustee Meetings (closed)	1:00 p.m.
(Taylor Elementary)	*Regular (Public) Committee of the Whole Meeting*	*2:30 p.m.*
December 14	*Regular (Public) Board Meeting*	*5:30 p.m.*
	In-Camera Board Meeting	Following Regular Mtg.
Christmas Vacation: December 21, 2026 – January 1, 2027; Schools re-open January 4, 2027		
January 11	Trustee Meetings (closed)	1:00 p.m.
(Board Office)	*Regular (Public) Committee of the Whole Meeting*	*2:30 p.m.*
January 18	*Regular (Public) Board Meeting*	*5:30 p.m.*
	In-Camera Board Meeting	Following Regular Mtg.
February 1	Trustee Meetings (closed)	1:00 p.m.
(Anne Roberts Young Elementary)	*Regular (Public) Committee of the Whole Meeting*	*2:30 p.m.*
February 16 *(Tues)*	*Regular (Public) Board Meeting*	*5:30 p.m.*
	In-Camera Board Meeting	Following Regular Mtg.
March 1	Trustee Meetings (closed)	1:00 p.m.
(Ecole Central Elementary)	*Regular (Public) Committee of the Whole Meeting*	*2:30 p.m.*
March 8	*Regular (Public) Board Meeting*	*5:30 p.m.*
	In-Camera Board Meeting	Following Regular Mtg.
Spring Vacation: March 15 – March 25, 2027; Schools re-open March 30, 2027		
April 5	Trustee Meetings (closed)	1:00 p.m.
(CM Finch Elementary)	*Regular (Public) Committee of the Whole Meeting*	*2:30 p.m.*
April 19	*Regular (Public) Board Meeting*	*5:30 p.m.*
	In-Camera Board Meeting	Following Regular Mtg.
May 3	Trustee Meetings (closed)	1:00 p.m.
(Margaret Ma Murray Community School)	*Regular (Public) Committee of the Whole Meeting*	*2:30 p.m.*
May 17	*Regular (Public) Board Meeting*	*5:30 p.m.*
	In-Camera Board Meeting	Following Regular Mtg.
June 7	Trustee Meetings (closed)	1:00 p.m.
(Facilities)	*Regular (Public) Committee of the Whole Meeting*	*2:30 p.m.*
June 21	*Regular (Public) Board Meeting*	*5:30 p.m.*
	In-Camera Board Meeting	Following Regular Mtg.

Location - if not indicated above, meetings will be held at the District School Board Office
Committee of the Whole Meetings - held the first Monday of each month, with the above noted exceptions, because of statutory holidays and holiday breaks (please note locations indicated above)
Regular Board Meetings - held the third Monday of each month, with the above noted exceptions because of statutory holidays and holiday breaks. All Regular Board Meetings will be held at School Board Office.

School District #60 (Peace River North)

BOARD OF TRUSTEES

2026-2027 Sample Schedule

SEPTEMBER	
COTW	Committee of the Whole Meetings – 1st Monday of the month
Board Meeting	3rd Monday of the month
NPAA	North Peace Administrators Association – 2 Trustees to attend monthly evening dinner
SUPAC	Superintendent/PAC Meeting – 2 Trustees to attend monthly meeting 12:00 – 1:00
Liaison	Attend PAC Meetings of assigned schools as well as other community liaison meetings as assigned
Orientation	New teacher Orientation evening
OCTOBER	
COTW	Committee of the Whole Meetings – 1st Monday of the month
Board Meeting	3rd Monday of the month
NPAA	North Peace Administrators Association – 2 Trustees to attend monthly evening dinner
SUPAC	Superintendent/PAC Meeting – 2 Trustees to attend monthly meeting 12:00 – 1:00
Liaison	Attend PAC Meetings of assigned schools as well as other community liaison meetings as assigned
Council Meeting (Vancounver)	Provincial Councillor Rep and/or Alt to attend
NOVEMBER	
COTW	Committee of the Whole Meetings – 1st Monday of the month
Board Meeting	3rd Monday of the month
	Annual election of Board positions (Chair, Vice-Chair, Provincial Council Rep & Alternative, BCPSEA Rep & Alternate)
NPAA	North Peace Administrators Association – 2 Trustees to attend monthly evening dinner
SUPAC	Superintendent/PAC Meeting – 2 Trustees to attend monthly meeting 12:00 – 1:00
Liaison	Attend PAC Meetings of assigned schools as well as other community liaison meetings as assigned
Trustee Academy (Vancouver)	BC Trustee Academy & New Trustee Orientation November 26 – 28, 2026

DECEMBER	
COTW	Committee of the Whole Meetings – 1st Monday of the month
Board Meeting	3rd Monday of the month
NPAA	North Peace Administrators Association – 2 Trustees to attend monthly evening dinner
SUPAC	Superintendent/PAC Meeting – 2 Trustees to attend monthly meeting 12:00 – 1:00
Liaison	Attend PAC Meetings of assigned schools as well as other community liaison meetings as assigned
City of FSJ	Christmas Mingle with the City of Fort St. John
District Christmas	School District Christmas Dinner & Dance
JANUARY	
COTW	Committee of the Whole Meetings – 1st Monday of the month
Board Meeting	3rd Monday of the month
NPAA	North Peace Administrators Association – 2 Trustees to attend monthly evening dinner
SUPAC	Superintendent/PAC Meeting – 2 Trustees to attend monthly meeting 12:00 – 1:00
Liaison	Attend PAC Meetings of assigned schools as well as other community liaison meetings as assigned
SEPTEMBER	
COTW	Committee of the Whole Meetings – 1st Monday of the month
Board Meeting	3rd Monday of the month
NPAA	North Peace Administrators Association – 2 Trustees to attend monthly evening dinner
SUPAC	Superintendent/PAC Meeting – 2 Trustees to attend monthly meeting 12:00 – 1:00
Liaison	Attend PAC Meetings of assigned schools as well as other community liaison meetings as assigned
Council Meetings (Vancouver)	Provincial Council Meetings – Provincial Councillor Rep and/or Alt to attend
MARCH	
COTW	Committee of the Whole Meetings – 1st Monday of the month
Board Meeting	3rd Monday of the month
NPAA	North Peace Administrators Association – 2 Trustees to attend monthly evening dinner
SUPAC	Superintendent/PAC Meeting – 2 Trustees to attend monthly meeting 12:00 – 1:00
Liaison	Attend PAC Meetings of assigned schools as well as other community liaison meetings as assigned
APRIL	
COTW	Committee of the Whole Meetings – 1st Monday of the month
Board Meeting	3rd Monday of the month
NPAA	North Peace Administrators Association – 2 Trustees to attend monthly evening dinner
SUPAC	Superintendent/PAC Meeting – 2 Trustees to attend monthly meeting 12:00 – 1:00

Liaison	Attend PAC Meetings of assigned schools as well as other community liaison meetings as assigned
BCSTA AGM (Vancouver)	BC School Trustee Association AGM
MAY	
COTW	Committee of the Whole Meetings – 1st Monday of the month
Board Meeting	3rd Monday of the month
NPAA	North Peace Administrators Association – 2 Trustees to attend monthly evening dinner
SUPAC	Superintendent/PAC Meeting – 2 Trustees to attend monthly meeting 12:00 – 1:00
JUNE	
COTW	Committee of the Whole Meetings – 1st Monday of the month
Board Meeting	3rd Monday of the month
NPAA	North Peace Administrators Association – 2 Trustees to attend monthly evening dinner
SUPAC	Superintendent/PAC Meeting – 2 Trustees to attend monthly meeting 12:00 – 1:00
Liaison	Attend PAC Meetings of assigned schools as well as other community liaison meetings as assigned
Banquet	Retirement & Long Service Awards Banquet
JULY	
Board Advance	One full day in July or August – TBD by board
AUGUST	

ADDITONAL	
Audit Committee	1 Trustee to sit on Audit Committee
Bargaining Team	2 Not-in-conlict Trustees to sit on Bargaining Teams
BCSTA & BCPSEA Reps	2 Additional Meetings in Vancounver
NIB	Northern Interior Branch Meetings – 2 out of town per year
JDS	Annual Joint District Meetings with District of Taylor, Hudson's Hope & PRRD
SD #59 & MLA	Annual Meeting with School District #59 & MLS
Labour Mng	Board Chair & Vice Chiar to attend Labour Management Meetings
DJHS	Board Chair & Vice Chiar to attend Joint Health & Safety Committee Meetings

YOU MATTER
TO PUBLIC EDUCATION
British Columbia School Trustee Elections

British Columbia School Trustee
CANDIDATES GUIDE

BCSTA British Columbia School Trustees Association

2026 EDITION

YOU MATTER TO PUBLIC EDUCATION

Congratulations on your decision to run, or run again, for school trustee.

Local school trustee elections are an important opportunity for communities to shape and strengthen public education. Trustees are dedicated community leaders who work together to support student success.

The work of a trustee is demanding, but it is also deeply meaningful and rewarding.

Update to Elections Legislation for 2026

Several changes have been made to the laws governing local and school trustee elections.

These changes take effect for the 2026 general local elections, which will be held on **October 17, 2026**. They do not apply to any by-elections held before that date.

Changes of note for the 2026 general elections:

- **No more "originals" requirement for nomination documents:** Candidates no longer need to submit original paper copies of their nomination documents. Nomination papers can be submitted to the Chief Election Officer in person, by mail, fax, or email, as long as they are received before the nomination deadline.
- **Improved candidate privacy:** New rules limit the amount of personal information that must be made public. Candidates' contact information (such as phone numbers and home addresses) will be removed from online postings and public notices. Instead, public notices will include the name of the jurisdiction where a candidate lives. Anyone wishing to see unredacted nomination documents can do so at the school district or local government office, but they must first sign a declaration promising to use that information only for legal election purposes.
- **Candidate endorsement documents:** To streamline the endorsement process, elector organizations are no longer required to submit separate endorsement documents. Endorsements will now be included as part of the candidate's nomination package and must include signed consent statements from both the candidate and the authorized principal officer of the elector organization.
- **Eligibility changes under the *Eligibility to Hold Public Office Act*:** Members of the Legislative Assembly (MLAs) are not allowed to hold local elected offices, including the office of school trustee. If a sitting trustee later becomes an MLA, they are automatically considered to have resigned from their trustee position.

SIGNIFICANT DATES

General Election

Election Period: January 1, 2026 – September 18, 2026
Pre Campaign Period: July 20 – September 18, 2026
Nomination Period (BC-wide): September 1, 2026 – September 11, 2026
Declaration of Candidates: September 11, 2026
Challenge of Nomination Deadline: September 15, 2026
Candidate Withdrawal Deadline: September 18, 2026
Candidate Endorsement Withdrawal Deadline: September 18, 2026
Campaign Period: September 19, 2026 – October 17, 2026
Voting Day (General): October 17, 2026
Disclosure Statement Filing Deadline: January 15, 2027
Late filing deadline for disclosure statements (with $500 fee): February 16, 2027

Conseil scolaire francophone de la Colombie-Britannique (CSF) Election

Please see **Appendix A** for more information on significant Conseil scolaire francophone de la Colombie-Britannique election dates.

IMPORTANT REMINDER

All candidates must be familiar with the *Local Elections Campaign Financing Act* and its requirements. For clear step-by-step information about campaign financing, expense limits, and third-party sponsors, see the following selection of Elections BC's guides:

- **Guide to Local Elections Campaign Financing in B.C. for Candidates and their Financial Agents**
- **Guide to Local Elections Campaign Financing in B.C. for Elector Organizations and their Financial Agents**
- **Guide for Local Elections Third Party Sponsors in B.C.**

These guides, and more, are available on the Elections BC website.

Note: The BCSTA Candidate Guide is a resource. It does not replace or interpret the law. For specific questions about your eligibility or campaign, consult the relevant legislation or seek legal advice.

Note: This guide may not apply to:

- The City of Vancouver, governed by the *Vancouver Charter*, or
- Conseil scolaire francophone de la Colombie-Britannique (CSF) regulated by the *Francophone Education Authorities Regulation*.

GENERAL INFORMATION

What Boards of Education Do

Governance and Leadership in Public Education

Boards of education share responsibility for public education with the provincial government and the Ministry of Education and Child Care through a co-governance model.

The Ministry sets the overall direction for education, including the curriculum, funding, and the laws that guide school districts.

Boards of education are responsible for running their local school districts in ways that reflect the goals and needs of their communities, while following provincial direction, the *School Act* and other relevant laws and statutes.

Under the *School Act*, boards of education are responsible for:

- Holding board and committee meetings
- Setting local policies for effective school operations
- Hiring staff needed to run the district
- Establishing conditions of employment
- Preparing and approving budgets and capital plans
- Hearing appeals from parents or students when a staff decision significantly affects a student's education, health, or safety

Boards as Employers

Boards of education are the legal employers of all school district staff. They are responsible for fair and lawful employee relations with management, teachers, and support staff.

In BC, teacher collective bargaining happens at two levels, provincial and local.

- At the provincial level, the BC Public School Employers' Association (BCPSEA) negotiates with the BC Teachers' Federation (BCTF) on province-wide issues such as salaries and benefits.
- At the local level, each board of education and local teachers' association negotiate local issues that affect their specific district.

Boards play a key role in ensuring that local priorities are represented during Provincial Collective Agreement negotiations between BCPSEA and BCTF.

What School Trustees Do

Understanding the Work of School Trustees

School trustees are the members of a board of education. They are locally elected representatives who speak and make decisions on behalf of their communities in support of public education.

Trustees work together as a board to make sure all students in the district have the best possible opportunities to learn, grow, and succeed. Their work is guided by the *School Act*, which sets out the responsibilities of boards of education and individual trustees.

A trustee's role is to:

- Keep the focus on student learning and well-being
- Represent the interests and values of their community
- Make informed decisions that benefit the entire district

Trustees Set the District's Strategic Direction

One of the most important responsibilities of a board of education is setting the strategic direction for the school district

Trustees work together to develop the board's strategic plan, which outlines the district's goals, priorities, and actions to improve student outcomes. The plan helps guide decision-making for the board, staff, parents, and the wider community.

The board hires a superintendent, who serves as the district's chief executive officer (CEO). The superintendent is responsible for carrying out the board's strategic plan and overseeing the daily operations of schools.

Trustees are responsible for ensuring the right systems are in place, for example, fair and consistent processes to evaluate teachers and administrators. Trustees do not directly manage or evaluate individual employees. Their focus is on ensuring the system works effectively, not on making personnel decisions.

Trustees Are Financial Stewards

Boards of education manage significant public funds and are accountable for how those resources are used. Trustees play an important role in ensuring that financial decisions support student learning and align with the strategic plan.

Each year, the board approves the annual budget, which connects the district's goals and priorities with its available resources. Trustees review and approve the allocation of funds and staff to ensure the district's budget supports the priorities identified in the strategic plan.

Good financial stewardship means making transparent, responsible decisions that are focused on long-term sustainability and student outcomes.

Trustees Work as a Team

A school trustee is part of a team, the board of education.

Under the *School Act*, the authority to make decisions rests with the board, not with individual trustees. This means a single trustee cannot make decisions or act on behalf of the board unless specifically authorized to do so.

Trustees often have diverse perspectives, and respectful debate is a healthy part of governance. However, once the board votes and decides, that decision becomes the board's position. All trustees are expected to support that decision, even if they personally disagreed during the discussion.

Trustees may be motivated to run for personal or community reasons, for example, they may have a passion for student success or specific education issues. These motivations are important and valuable. However, once elected, trustees must always look beyond individual issues and make decisions that serve the best interests of the entire school district.

Trustees Are Community Leaders

School trustees are community leaders who work with others to strengthen public education. They collaborate with parents, Indigenous communities, local governments, and organizations to ensure every student in the district can reach their full potential.

Trustees represent the public's voice in education, but they also have a responsibility to think broadly and make decisions that benefit all students, not only those in their own neighbourhood or community.

Successful trustees balance their dual roles:

- As elected representatives, they bring their community's concerns and perspectives to the board table.
- As governors, they make collective decisions in the best interests of all students in the district.

In short, trustees are community-minded leaders who help shape the future of education in their district and across the province.

TRUSTEE ELECTORAL AREAS AND ELIGIBILITY

Trustee Electoral Areas

Every school district in British Columbia is divided into trustee electoral areas, which are the regions from which trustees are elected.

You do not have to live in the community where you run for trustee. You may choose to run in any trustee electoral area within the district.

The number of trustees elected, and the division of electoral areas vary from district to district, depending on population size and community needs.

- In some school districts, all trustees are elected at large, meaning the entire district is a single electoral area, and all voters choose from the same list of candidates.
- In other districts, there are multiple trustee electoral areas, each electing one or more trustees.
- Trustee electoral areas may include one or more municipalities, rural areas, or a combination of both.

In some communities, elector organizations (also known as local political parties) may choose to endorse candidates.

Sometimes, local governments and boards of education work together to run elections. This means that in some districts, the election process, which includes nomination submissions, may be handled by the municipality or regional district office instead of (or in addition to) the board of education office.

ELIGIBILITY

To run for a position on a board of education, you must:

- Be a Canadian citizen,
- Be 18 years of age or older on general voting day,
- Have lived in British Columbia for at least six months before nomination day, and
- Not be disqualified under the School Act or any other law from being nominated, elected, or serving as a trustee.

You cannot serve as a school trustee if you are a Member of the Legislative Assembly (MLA).

If you are endorsed by an elector organization, information about these organizations is available on the Elections BC website.

For those interested in running for the Conseil Scolaire Francophone de la Colombie-Britannique, see the *Francophone Education Authorities Regulation*.

Board of Education Employees

If you are an employee of a board of education and wish to run for a seat on your employer's board, there are special rules you must follow:

1. Before you are nominated, you must give your employer written notice of your intention to be nominated.
2. You must take a leave of absence from your job starting on the first day of the nomination period, or the day you give notice – whichever comes later.
3. If you are elected, you must resign from your employment with the school district.

If you work for a different school district than in the one where you are seeking election, you do not need to take a leave or resign. However, you should be aware that certain situations may create a conflict of interest. For example, you may not be able to take part in provincial collective bargaining discussions if you are both a unionized school district employee and a trustee in another district.

Further details on conflict of interest are provided below.

Conflict of Interest

Conflict of interest rules for school trustees are found in both the *School Act* and common law (court decisions that interpret how the law applies).

When trustees take the Oath of Office, they promise to follow all conflict of interest requirements in the *School Act*, including rules about pecuniary interests, that is, matters that could have a financial impact on the trustee or certain family members.

Pecuniary (Financial) Conflicts

Under Part 5 of the *School Act*:

- If a matter being discussed by the board could financially benefit a trustee, or certain people connected to them (such as a spouse, parent, or child), the trustee is considered to have a pecuniary interest and therefore a conflict of interest.
- The same applies if those family members have financial interests tied to the school district, such as membership in a union representing district employees.

A trustee with a pecuniary interest cannot:

- Be elected to the board of directors of the BC Public School Employers' Association (BCPSEA),
- Serve as a trustee member of a BCPSEA bargaining team, or
- Represent their board at any BCPSEA general meeting or function.

If a trustee has a pecuniary interest in a matter before the board or one of its committees, the trustee must:

1. Declare their interest,
2. Leave the room during the discussion,
3. Not participate in any debate or vote, and
4. Not try to influence others on the matter before, during, or after the meeting.

Non-Pecuniary Conflicts

Sometimes a trustee may not have a direct financial interest, but there may still be a perceived conflict of interest.

For example, a trustee might be asked to vote on an issue involving a close friend or relative. Even if there is no financial impact, there might be an appearance of bias.

Non-pecuniary conflicts are not written into the *School Act* but are instead governed by the common law. In common law, it is a fundamental requirement that a statutory body, or one of its members, should not be biased or have the appearance of bias.

In these cases, the trustee may be seen as having a reasonable appearance of bias, meaning their decision-making may not appear impartial.

Trustees are expected to act in the best interests of all students and avoid participating in any decisions where personal interests, relationships, or outside responsibilities could be seen to influence their judgment.

Tip: When in doubt, disclose the potential conflict and seek legal advice or guidance from your board chair or the Ministry of Education and Child Care. It's always better to be transparent than risk violating conflict-of-interest rules.

NOMINATIONS, CAMPAIGNING, AND ELECTION RULES

Filing Your Nomination

You must submit complete nomination papers to the Chief Election Officer (CEO) by **4 p.m. on September 11, 2026**. These must include a sworn declaration of eligibility, signed in front of the CEO or an authorized official (e.g., a lawyer or notary public).

Nominations can be submitted in person, by mail/courier, or electronically, but must be received before the deadline. Late or incomplete submissions won't be accepted.

Most school boards offer a candidate package with required forms and instructions. Check local rules before applying.

Financial Interests

You must also file a Financial Disclosure Statement as required under section 2(1) of the *Financial Disclosure Act*.

This statement lists your financial interests, including:

- Any personal or family income sources,
- Businesses you own or have shares in, and
- Property or other significant financial holdings.

This helps ensure transparency and public trust in the election process.

Following Election Rules

You are responsible for ensuring your nomination is complete and in compliance with all election rules.

This includes:

- Submitting all required documents,
- Paying a nomination deposit (if required), and
- Meeting all filing deadlines with your community's Chief Election Officer.

Late or incomplete nominations cannot be accepted, so double-check everything before you file.

Campaign Financing

As a school trustee candidate, you must follow the same campaign financing and advertising rules that apply to local government candidates. These rules are set out in the *Local Elections Campaign Financing Act (LECFA)*. Elections BC oversees these rules and ensures they are followed. You can find detailed guides and forms on the Elections BC website.

Campaign finance rules can be complex. Take time to read Elections BC's resources carefully. They explain contribution limits, expense limits, and reporting requirements.

Campaigning

Before you begin campaigning, make sure you know and follow the rules that apply, including:

- Local bylaws about signage (size, placement, and timing),
- The Ministry of Transportation and Transit's rules for signs along roads,
- Rules for online and social media advertising, and
- Campaign restrictions on general voting day.

Your campaign may include activities such as:

- Social media (Facebook, Instagram, LinkedIn, X, etc.),
- Media interviews,
- Door-to-door canvassing,
- Meeting voters in public spaces ("mainstreeting"),
- Paid or unpaid advertising,
- A personal website or blog, and
- Attending all-candidates' meetings.

Preparing for Your Campaign

Good preparation will help you both as a candidate and, if elected, as a trustee.

Consider:

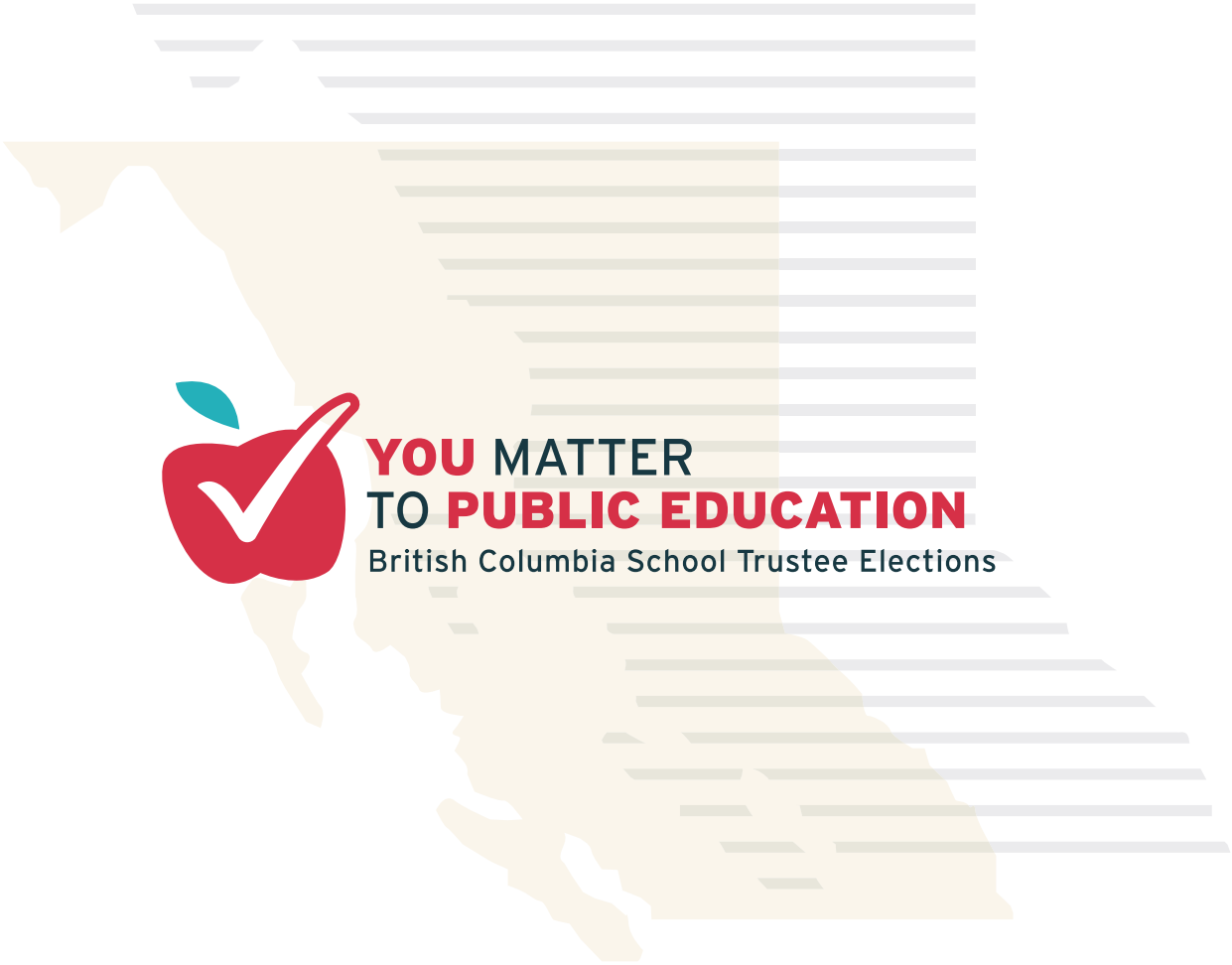
- Attending board of education meetings to understand how decisions are made,
- Reading school trustee publications and following education news in your region,
- Learning about provincial education issues, and
- Getting to know other candidates and their platforms.

This background knowledge will help you shape your own views on education and communicate them clearly to voters.

HELPFUL RESOURCES

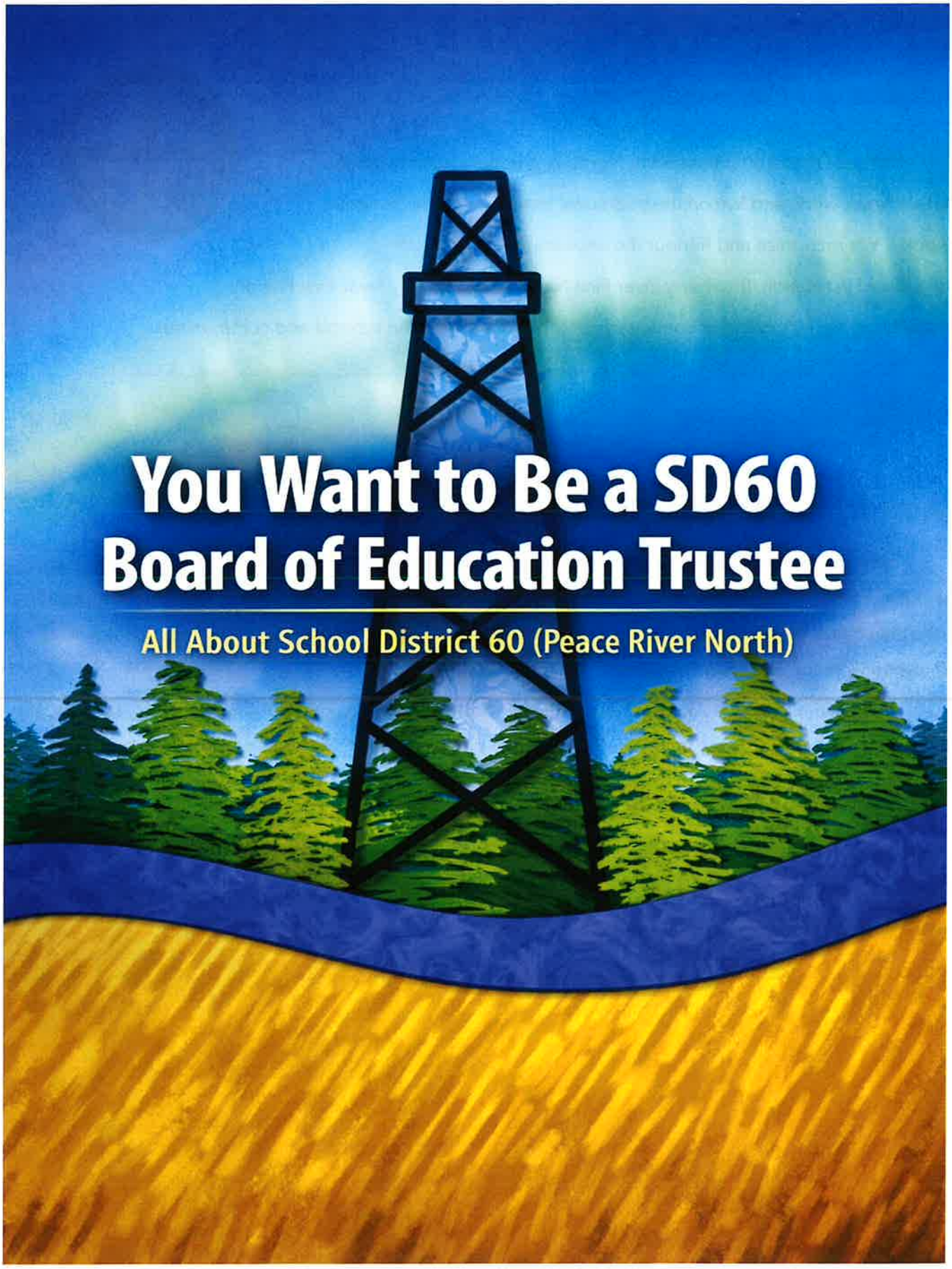
Here are some key websites for more information:

- BC School Trustees Association (BCSTA)
- BC Ministry of Education and Child Care
- BC Ministry of Housing and Municipal Affairs
- Elections BC
- CivicInfo BC



YOU MATTER TO PUBLIC EDUCATION

British Columbia School Trustee Elections


You Want to Be a SD60
Board of Education Trustee
All About School District 60 (Peace River North)

Indigenous Acknowledgment

School District 60 (Peace River North) respectfully acknowledges that we learn, work, and live on the traditional territories of the Dane-zaa peoples. We recognize and honour the ancestral lands of the Doig River First Nation, Blueberry River First Nation, and Halfway River First Nation, whose histories, cultures, and continued contributions enrich our schools and communities.

About School District 60 (Peace River North)

School District 60 serves a rapidly growing and diverse region in northeastern British Columbia, including Fort St. John, Taylor, Hudson's Hope, and surrounding rural communities. The district supports more than 6,000 K-12 learners and employs over 900 staff, including teachers, support staff, Indigenous education workers, and exempt leadership.

The district operates 23 school sites, which include elementary, middle, and secondary schools, as well as rural, remote, distance learning, and alternate programs. SD60 provides services to urban, rural, and remote communities across a large geographic region. Programs and services include Inclusive Education, Indigenous Education, Careers and Trades (such as dual credit, ACE IT, and work experience), Early Learning programs like StrongStart and preschool partnerships, and mental health and well-being supports.

SD60 is one of the fastest-growing school districts in northern BC and continues to expand programs, facilities, and partnerships to meet community needs.

SD60 Governance Structure

School District 60 (Peace River North) is governed by a seven-member Board of Education, elected from five Trustee Electoral Areas. The Board provides strategic leadership, ensures financial accountability, and represents the community's interests in public education.

Each year, trustees elect a Board Chair and Vice-Chair, and serve on Standing Committees such as the Education Committee, Policy Committee, and Finance & Operations Committee. Trustees also hold liaison roles that connect them with schools, Indigenous partners, municipal and regional governments, and community organizations.

The Board of Education is responsible for establishing policy, setting strategic direction, and approving budget priorities. The Superintendent leads district operations and implements Board direction. The Secretary-Treasurer oversees finance, facilities, and business operations. Assistant Superintendents and Directors provide leadership in learning, inclusive education, Indigenous education, human resources, and operations.

Trustees govern collectively as a Board, making decisions that serve the best interests of all students across the district.

SD60 Student Profile

Approximately 6,000 learners attend SD60 schools from kindergarten through Grade 12, representing a wide range of cultural backgrounds and languages. The district is home to many Indigenous learners and English Language Learners.

SD60 supports learning from early childhood through adulthood. Early learners access StrongStart and Early Learning programs, while school-age students engage in a full K–12 program that includes academic, athletic, trades, and arts pathways. Adult learners continue their education through The Key Learning Centre, which provides flexible options for upgrading, graduation, and lifelong learning.

Students benefit from a broad range of supports and opportunities both inside and outside the classroom. These include Inclusive Education services, mental health and well-being initiatives, Indigenous Education programming, Careers and Trades programs, and access to after-school athletics, arts, community recreation, and land-based learning experiences. Together, these opportunities help students build confidence, develop skills, and stay connected to their communities.

SD60 Strategic Priorities

The Board's Strategic Plan guides district decision-making, resource allocation, and long-term direction. SD60's current priorities focus on improving student learning, strengthening well-being, and supporting safe, inclusive school communities.

Literacy – Strengthening reading, writing, and communication skills across all grade levels.

Numeracy – Building mathematical understanding, reasoning, and problem-solving skills.

Career Development – Expanding pathways in trades, dual-credit programs, work experience, and career exploration.

Indigenous Student Success – Supporting equitable outcomes, cultural learning, and strong partnerships with local First Nations.

Mental Health and Well-Being – Promoting safe, caring, and inclusive learning environments that support student wellness.

Safe and Caring Schools – Fostering positive school culture, student belonging, and safe physical environments.

These priorities align with the provincial Framework for Enhancing Student Learning (FESL) and are reviewed annually to ensure they reflect the needs of students, families, and the broader community.

SD60 Indigenous Education

SD60 is committed to meaningful partnerships with Indigenous communities and to supporting the success and well-being of Indigenous learners. The district works closely with Doig River First Nation, Blueberry River First Nation, and Halfway River First Nation to ensure learning environments reflect local cultures, histories, and perspectives.

The Indigenous Education Department provides cultural programming and land-based learning, supports language and cultural revitalization, offers graduation and academic support for Indigenous students, and leads community consultation and partnership initiatives. The department also supports the implementation of the Indigenous Education Enhancement Agreement or Indigenous Education Plan.

Its work is guided by principles that include honouring Indigenous knowledge and worldviews, strengthening relationships with families and Nations, and promoting equitable learning outcomes for all Indigenous students.

Careers, and International Education

SD60 maintains a strong and long-standing partnership with Northern Lights College (NLC), creating meaningful pathways for students to explore post-secondary learning while still in high school. Through dual-credit opportunities, students can earn both high-school and college credits in areas such as trades, health sciences, early childhood education, business, and academic university-transfer courses.

The district's Careers Department expands these opportunities by connecting students with work experience, Youth Work in Trades, industry certifications, and hands-on learning that reflects the needs of the local and regional economy. These programs help students build practical skills, explore career interests, and prepare for employment in high-demand fields across northeastern British Columbia.

SD60 also welcomes international students who choose to study in the Peace region. These learners enrich classrooms with global perspectives and contribute to the cultural diversity of the district. International students participate fully in academic programs, extracurricular activities, and community life, strengthening cross-cultural understanding and global awareness among all students.

Together, these partnerships and programs support student success, broaden learning pathways, and help prepare learners for life beyond graduation.

SD60 Vision, Mission, and Values

Vision

SD60 envisions a community where every student can thrive, learn, and succeed.

Mission

The district's mission is to provide high-quality, inclusive, and engaging learning experiences that support the success and well-being of all students.

Values

- **Equity:** Every student deserves the opportunity to succeed.
- **Integrity:** Decisions are made with transparency and accountability.
- **Respect:** The district honours diversity, culture, and community.
- **Collaboration:** SD60 works together with families, staff, and partners.
- **Innovation:** The district embraces new ideas and approaches to learning.

SD60 Trustee Workload and Expectations

School trustees serve as locally elected members of the Board of Education and play a vital role in shaping the direction of public education in School District 60 (Peace River North). As governors, trustees work collectively to set the district's strategic priorities, establish policy, and ensure that resources are used responsibly to support student learning.

Trustees represent the interests of their communities and bring local perspectives to district decision-making. They participate in Board and committee work, contribute to the development, implementation, and monitoring of the district's Strategic Plan, and help ensure the district remains aligned with provincial legislation and the Framework for Enhancing Student Learning.

A key part of the trustee role is maintaining strong relationships with students, families, staff, indigenous partners, and community organizations. Trustees act as liaisons to schools, attend district and community events, and engage in ongoing learning through organizations such as BCSTA, FNESC, and BCPSEA.

Trustees uphold ethical governance by maintaining confidentiality, respecting diverse viewpoints, supporting Board decisions once made, and advocating for equitable opportunities and positive outcomes for all learnings. Through this work. Trustees help ensure that SD60 remains a strong, student-centered public education system.

SD60 Contact Information

School District 60 - Peace River North is located at:

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V1J 4S4

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