

**SCHOOL DISTRICT NO. 60 (PEACE RIVER NORTH)**  
**TENDER**  
**MAINTENANCE CONTRACT**  
**(Short Term/Casual)**

School District No. 60 (Peace River North) is accepting tenders to provide maintenance services at the following:

**Cameron Lake Outdoor Education Centre**

*The Center is located in a natural Boreal forest setting on the shore of Cameron Lake, 25km South of Hudson's Hope on Highway 29. The facilities include 2 dormitories, a cookhouse with a fully equipped kitchen, a variety of hiking and cross-country ski trails, a shore study area and much more.*

Maintenance services will commence November 6, 2017 and continue up to and including February 1, 2018. The contract may be extended upon mutual agreement.

**Casual Camp Facility Maintenance Position Duties:**

Building Maintenance

- Minor structural repairs or painting as required
- Some basic knowledge of most construction trades is a plus
- Water system and generator operations. Minor plumbing and electrical repairs
- Camp cabins and cookhouse set up may require some experience with HVAC systems and commercial kitchen equipment
- Minor repairs to contents may also be needed, such as to furniture and other fixtures
- Major items to be reported to the Principal of Hudson's Hope School for work ordering to district maintenance

Grounds Maintenance

- General grounds-keeping duties as requested including clearing fallen trees in forested areas and clearing paths through the woods
- Some snow removal may be required in season
- Waterfront areas may require checking of docks and associated watercraft for safety hazards
- Operation of chainsaws, power tools and vehicles as well as maintenance and repair may be required

Separate tenders, stipulated in dollar amounts per month, must be submitted. The lowest or any tender will not necessarily be accepted.

For further information on Cameron Lake Outdoor Education Centre, please visit our district website: <http://www.prn.bc.ca/cameronlake/>

Further detail concerning this tender may be obtained by contacting Brenda Hooker, Secretary-Treasurer @ 250-262-6000 or via email [bhooker@prn.bc.ca](mailto:bhooker@prn.bc.ca)

Written tenders reflecting experience and at least three references will be received by the Secretary-Treasurer until **12:00 noon, November 3, 2017**. Envelope must be clearly marked "Cameron Lake Facility Maintenance Position" and delivered to:

Secretary-Treasurer  
School District #60  
10112 – 105 Avenue  
Fort St. John, BC V1J 4S4