

**School District No. 60 Administrative Position****District Vice-Principalship - Careers & International Program / Key Learning Centre**

Are you looking for a challenge that is a little different than the norm? The Careers & International Program and the Key Learning Centre are looking for a Vice-Principal who would be excited about working in programs that are outside of the norm in the area of educational administration. The ideal applicant would seek out challenges, thrive when working with people, enjoy a variable / flexible schedule and embrace constant learning.

We are looking for individuals with the following attributes:

**Careers & International**

- Working in partnership with the District Principal to plan, coordinate and manage new and existing district programs.
- Participates in international student recruitment and international business development.
- Identifies strategic international education initiatives that will enrich the school district through partnerships, projects and exchange programs.
- Excellent interpersonal and cross-cultural communication skills.

**Key Learning Centre**

- Manage the day to day operations of the various alternate programs housed at the KLC.
- Philosophically believes and supports alternate forms of education and understands that students have more pressing needs than a formal education at times in their lives. Will work to address the learner's needs and then bring the focus back to education as appropriate.
- Be willing to travel as part of a student contact model and travel to learn and bring that information back to the programs.
- Demonstrate a broad overview of understanding of the Kindergarten to Adult programs and how those programs would be realized in an alternative environment.

**General**

- Demonstrates consistent involvement in personal professional development.
- Ensuring that Ministry and District policies and procedures are followed in the various programs while accommodating the learners with a wide variety of needs and scenarios.
- Strong communication and interpersonal skills.
- Valid passport and the ability to travel.
- Demonstrated capacity to work with parents in complex and often trying circumstances.

District Vice-Principalship – Careers International Program & Key Learning Center  
Page 2

General ... (continued)

- Models the effective use of good assessment practice, uses information to adjust instruction and provides additional support to students.
- Knowledge and demonstrated effectiveness in classroom management, positive behaviour support, and discipline with dignity.
- The patience and persistence to advocate for all students and the willingness to implement individualized interventions (both academic and behavioral).
- Demonstrates a good sense of humor and the capacity to deal with ambiguity.
- Has experience and expertise in special education, and working with students with special needs
- Has demonstrated skills in managing inclusive learning environments and programs
- Demonstrated ability to problem solve and manage multifaceted learning environments with complex student and personnel needs and schedules.

Expressions of interest should be made to Dave Sloan, Superintendent of Schools, before April 16<sup>th</sup>, 2018.